



**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 730 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, early, truncated and unsigned Minutes of the reformed Full Council Meeting of Draethen, Waterloo and Rudry (DWR) Community Council held on Tuesday, 30 September 2025 at 6.00pm, are published here**

**Present:**

Cllr Lee Cecil, Cllr Rob Heaton-Jones, Cllr Kev Ingram, Cllr Kevin Stanworth and Jessica Thomas (Clerk)

Chair, Cllr Lee Cecil, led the meeting that commenced at 6.00pm

**A. Apologies / Introductions**

Apologies were received in advance of the meeting for Cllr Zoe Hewer, Cllr Amanda McConnell & Cllr Phil Rosser.

Cllr Lee Cecil reported that Cllr Chris Morgan has resigned from DWR Community Council. Cllr Chris Morgan tendered his resignation from DWR due to his many commitments and meeting clashes during the evenings, Chris is still willing to attend meetings as a County Councillor if available.

**B. Police Update**

Police were not in attendance; however, their report was submitted in advance of the meeting. The report outlined plans to increase both foot patrols and unmarked vehicle patrols in the area.

**C. Declarations of Interest**

None.

**D. Minutes and matters arising (not on the agenda)**

The Council has agreed that the minutes of the meeting held on Tuesday, 29 July 2025 and the extraordinary meeting held on Monday, 08 September 2025 were correct, and they were duly signed by the Chair.

Cllr Rob Heaton-Jones shared the positivity that has already been expressed by the community for the Christmas Lights to be installed this year.

Cllr Kev Ingram proposed a potential use for the Community Infrastructure Levy funds. Details will be emailed to the clerk and brought forward for discussion at the next meeting.

Cllr Kevin Stanworth advised that the Machen Show site is no longer suitable due to public safety concerns. A new site has been offered in Waterloo which would be feasible with some work. Cllr Kevin Stanworth advised that the Machen Show committee are keen to save the show, but they do require new members on the committee.

Cllr Kevin Stanworth also asked Cllr Lee Cecil if he knew of any update on the Hollybush. There is no known update, only that it is currently progressing through legals.

## **E. Chair and County Members' Update**

Cllr Lee Cecil has advised that suggestions for a replacement councillor should be emailed directly to him for discussion at the next meeting.

## **F. Clerk's Report**

- a. Statement of transactions has been presented and agreed by all Councillors. Submitted documents to Audit Wales – no further requests. Statement of Payments have now been submitted.
- b. New grants policy and application form is now available on the website.

## **G. Current Projects**

- a. Benches Replacement  
Cllr Rob Heaton-Jones has made contact with a representative at Total Energy regarding the land identified to site the bench. An update is awaited on this.
- b. Anti-Social Behaviour, Off-Road Biking Deterrent and Traffic Calming  
Cllr Lee Cecil advised the new team at Gwent Police have a lot of focus to deliver and he will continue to press for action to be taken. He has requested a meeting and awaits a response.

Cllr Kevin Stanworth has advised the landowner for one of the problem locations has fenced off the land and introduced horses, which has so far acted as a deterrent.

Cllr Lee Cecil advised the CCTV is functioning effectively, with number plate recognition enabling quick identification of vehicles. This has already identified incidents.

Cllr Lee Cecil recently met with Cllr John Harris of Newport City Council to discuss ongoing anti-social behaviour at a local area known as "the beach". Although the issue had been reported to Newport City Council and an incident number given, Cllr John Harris was unaware. Cllr John Harris was due to meet with Cllr Yvonne Forsey after their meeting and intended to raise the matter with her. Cllr Lee Cecil also highlighted the concerns regarding the absence of speed warning signs and overgrown foliage on a blind bend on "the Machen Mile". Cllr

Lee Cecil is awaiting a response since their meeting and will follow up in 2 weeks.

- c. Welcome to Draethen Sign  
This has now been completed.

- d. Defibrillator Supplies & Contracts  
Cllr Amanda McConnell provided a list of the compiled data prior to the meeting.  
Cllr Rob Heaton-Jones has advised the defibrillator pads have been changed.

A new supplier for support has been identified and all agreed that the support will transition to Jack's Appeal going forward.

- e. Wildflowers  
Cllr Kevin Stanworth advised that a specialist will attend in January to assess the proposed locations and give their recommendations on suitable flower type.
- f. Daffodils & Tête-à-Tête  
To avoid the loss of daffodils, it was agreed to wait for the specialist to assess the ground first.

#### **H. Items for Discussion**

- a. Speed Management  
Cllr Lee Cecil advised a request had been made for GoSafe to attend the meeting; however, this had been declined and the matter referred to the Neighbourhood Police Team. Cllr Lee Cecil has asked the clerk to arrange a one-to-one meeting with GoSafe to discuss concerns directly.

Cllr Lee Cecil discussed the previous efforts to address the issue at a community level, which unfortunately made no notable impact. Cllr Lee Cecil emphasised the need for both education and prosecution in order to be effective.

- b. Clerk Pay Increase  
All councillors acknowledged the mandatory pay increase and confirmed their agreement.

#### **I. Planning Applications**

25/0545/FULL – Noted.

#### **J. Exclusion of Press and Public**

None.

#### **K. Exempt Items**

None.

#### **The meeting closed at 7.05pm**

Full Minutes when agreed and signed will be on the Council's website as soon as possible.