

**Draethen Waterloo Rudry Community Council
(DWR CC)**



ANNUAL MEETING

Dear Resident

Draethen Waterloo and Rudry Community Council will be holding its Annual Meeting on Thursday 27th May 2021 at 6:00 pm to 6:30 pm. This is to be held via Zoom, in accordance with the IMPLEMENTATION OF THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 and current COVID restrictions. An Ordinary Meeting of the Council will follow at 7:00 pm, where there will be a separate invitation.

Whilst the press and public may not intervene when the Council is in session, you may wish to speak in the public section of the Annual Meeting to inform Council of your views on something you may wish to bring to Council's attention, or you may just wish to attend as an observer. To do any of these please make contact via the DWR cc Clerk email address at clerk@dwrccouncil.co.uk or phone 07855 239 074 by 9.00 am Monday 24th May 2021 at the latest. This will enable us to provide an appropriate zoom link for the meeting(s) and details on how to join. It is required, as stated in our standing orders, individual representations should be no longer than two minutes.

Please note the Community Council records its meetings and by choosing to attend you give your consent to these recordings. These recordings are used to aid the compilation of the minutes of the meeting which are then published on our website.

Public attendees are asked to switch off their microphones and cameras unless you are invited to speak by the Chairperson, you will still be able to hear and see everything in the open meeting.

Yours sincerely

Cllr Jayne Garland – Chair
Draethen Waterloo Rudry Community Council

HOW WE WILL USE YOUR INFORMATION Those individuals that attend Community Council meetings to speak/give evidence will be named in the minutes of that meeting. Sometimes this will include their place of employment or business and opinions expressed. Minutes of meetings including details of speakers will be publicly available to all via the Council web site at www.dwrccouncil.co.uk except for discussions involving confidential or exempt items. You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed. For further information on how we process your information and your rights please view the Council's Privacy Notice on our website <http://www.dwrccouncil.co.uk> or contact the Clerk to the Council by email at clerk@dwrccouncil.co.uk