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**Minutes of the Full Council Meeting 6.00  
pm on Tuesday 30 July 2024**

**The meeting was held as a 'hybrid meeting', thus it was open as an in-person, indoors meeting at Rudry Parish Hall and available by prior request to the Clerk as a remote virtual meeting**

**Present:**

Cllr Lee Cecil, Cllr Rob Heaton-Jones, Cllr Kevin Ingram, Cllr Phil Rosser, Cllr Kevin Stanworth and Myra Osborn (Clerk). Heddlu Gwent Police CS Officer Rhiannon Collins was also in attendance

The Clerk reported that there was no adequate prior warning of requests to join virtually

Chairperson Cllr Lee Cecil chaired the meeting that commenced at 6.00 pm

**101 Apologies / Introductions**

Cllr Zoe Hewer, Cllr Amanda McConnell, Cllr Chris Morgan

**102 Police Update**

Heddlu Gwent Police CSO Rhiannon Collins updated the Council on recent activities in the Ward. Off-road bikes were discussed, Rhiannon asked that any incidents be reported to Gwent Police, using their Facebook Messenger service. The Chair requested an exploratory meeting with Gwent Police. Cllr Stanworth asked that a letter be sent to affected landowners.

**103 Declarations of Interest**

None.

**104 Residents' Addresses** None.

**105 Minutes and matters arising**

The Council agreed that the minutes of the Full Council meeting held on 25<sup>th</sup> June 2024 were correct and they were duly signed by the Chairperson.

**106 Chair and County Members' Update**

106.1 The Chair advised the Council that a follow-up meeting had taken place with Newport City Council and Caerphilly County Borough Council with regard to the Three Bridges Plan, and that relevant stakeholders were working together to progress matters.

106.2 The Chair advised the Council that a meeting had taken place with the Clerk regarding working hours and equipment and proposed that the Clerk hours be increased to twenty per week, to be reviewed when appropriate. Council agreed.

106.3 The Chair also proposed that a new laptop be purchased for DWR as the current laptop is no longer fit for purpose. Council agreed a budget of £700 and that the Clerk would research sources.

## **107 Clerk's Report**

107.1 The Clerk updated the Council with the recent financial transactions made. The Council agreed the account summary as satisfactory.

107.2 The Clerk reported that the period of Electors' Rights to view the Audit Returns had ended. Two members of the public had viewed them. Documents are now being prepared to send to Audit Wales.

107.3 The Clerk advised that further correspondence had been received as a result of the recent FOI response and a separate request had been received requesting copies of various historic and current documents. These will be dealt with in due course.

107.4 The Clerk reported that Cllr Rob Heaton-Jones had recently completed two training courses for new councillors, facilitated by One Voice Wales.

107.5 The Clerk advised that at a recent One Voice Wales meeting, there had been a presentation by Llais, a new statutory advocacy service for health and social care users in Wales. Leaflets were handed out for use in the community.

107.6 The Clerk advised that DWR Policy Documents would be updated and produced through August, during the summer recess.

## **108 Current Projects**

108.1 Options had been sourced for a new bench. Further costs are to be researched and will be reviewed in September's meeting.

108.2 Cllr Rob-Heaton Jones had established the owner of the equipment box in Waterloo and is liaising regarding painting of it.

108.3 Research is ongoing regarding a defibrillator in Rudry.

108.4 There is a meeting with CCBC due on 31 July 2024 to progress paperwork being prepared for the CCTV project and to further discuss the locations to be used.

**109 Planning Applications**

24/0541/HH – Gwern Y Goytre and 24/0486/HH Cerrig Llwyd Penywaun Farm Holding were both noted.

**110 Exclusion of Press and Public**

None

**The meeting closed at 7.22 pm.**

**Signed:**

**Date:**

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