

**CYNGOR CYMUNEDOL DRAETHEN, WATERLOO A RYHDRI**

**DRAETHEN, WATERLOO & RUDRY COMMUNITY COUNCIL (DWR CC)**

**MINUTES OF THE ORDINARY COUNCIL MEETING**

Due to the COVID-19 Pandemic, this meeting was held remotely and consequently because of these exceptional circumstances the meeting was open to the public and press via remote online video conference

**The meeting was held on Thursday, 29<sup>th</sup> July 2021 at 19:00 p.m.**

**The meeting commenced at 19.00**

<b>Councillors Present:</b>	Sarah Parks-Jones (SPJ) - Chair Kayleigh Hayes (KH) Rob Heaton-Jones (RHJ) Mike Garland (MG)	Milena Morgan (MM) Kevin Stanworth (KS) Jayne Garland (JG) - Vice Chair Martyn Rich (MR)
<b>Minute taker:</b>	Ruth Scantlebury (RS) No press or members of the public were in attendance	

<b>Min Ref</b>		<b>Action</b>
<b>119/21</b>	<b>To note members' attendance and to receive apologies for absence</b>	
	Cllr TH sent apologies; these were accepted by Council. SPJ welcomed everyone to the meeting and asked for everyone to introduce themselves.	
<b>120/21</b>	<b>To receive Declarations and Register of Interest</b>	
	To receive Declarations and Register of Interest. Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for Councillors and Clerk. <b>None noted.</b>	
<b>121/21</b>	<b>To note the minutes of the Annual Meeting of 27<sup>th</sup> May 2021 and approve the minutes of the Ordinary Full Council meeting held on 27<sup>th</sup> May 2021</b>	
	<b>RESOLVED:</b> Minutes of the Ordinary Council Meeting of the 27 <sup>th</sup> May 2021 were approved with an amend to item 113/21 where the Defib at Rudry could be added to a database and connected to an app to identify its location.	<b>RS</b>
<b>122/21</b>	<b>Matters Arising</b>	
	<b>RESOLVED:</b> SPJ become part of the Staff Committee and KH step back. <b>Ref item 107/21</b> KH put forward 'Dealing with unacceptable actions Policy'. It was discussed by Council and agreed by all Members to adopt the policy. <b>RESOLVED:</b> to adopt 'Dealing with Unacceptable Actions Policy.	<b>RS</b>
<b>123/21</b>	<b>Finance</b>	
	<b>RESOLVED:</b> to ratify payment statements & payments to creditors <b>RESOLVED:</b> to ratify Bank Statement. <b>RESOLVED:</b> to ratify the financial report <b>RESOLVED:</b> to ratify Reconciliation <b>NOTED:</b> CIL payment was received into account end of June 2021. Table returned to CCBC for CIL infrastructure money used to date 2x CHQS for Signing for payment One Voice Wales and Boverton Nurseries	<b>JG/KS</b>



	deter offenders. Will put another up across the road as this is also a hotspot for repeat offenders of fly-tipping.	
<b>127/21</b>	<b>Financial Assistance and Grants</b>	
	<p>In response to St James Church PCC. The application outcome last meeting was to recommend a sustainable approach preferred rather than a regular revenue grant application from St James PCC each year. However, this was rejected by St James PCC on the grounds of human resource and storage. It was further discussed and agreed to offer £500 on receipt of a paid invoice of their contractor for the contribution to services of grass cutting for the Church grounds.</p> <p><b>RESOLVED:</b> RS to respond to St James PCC representative with DWR CC offer and that St James PCC, if accepting, recognise DWR CC support in their newsletter and any marketing material.</p>	<b>RS</b>
<b>128/21</b>	<b>Members reports</b>	
	<p>i. JG: Report provided however JG provided a further update on the Bridges at Draethen, Nant Tir Jenkins and Michaelston y Fedw. CBBC Officer advised contractor was to provide a 'working at height' report prior to commencement of works which he hoped would be within the next week. He also advised each Bridge repair may require a 5 day road closure or disturbance to road users in traffic control during works. The Priority order for works would be Draethen, Michaelston y Fedw and then Nant Tir Jenkins.</p> <p>ii. The Draethen Phone Box upgrade and relocation has now made further progress with CCBC and their legal team. Therefore, the refurbishment of the Box needs to move a pace. Previously it was agreed to remove, refurbish and reinstall the original phone box however it was more cost effective to purchase a newly manufactured K6 Box and install. Then the original box could be either be refurbished and relocated elsewhere at a later date or sold to recover costs. Council discussed the options and agreed to vary the original agreement to now procure a newly manufactured K6 Phone box to install a battery defibrillator which would be far more cost effective and expedient than the original option.</p> <p><b>RESOLVED:</b> Procure K6 Phone Box for Draethen.</p> <p>iii. RHJ: Report provided however provided a further update on recent traffic issues in Waterloo and the recent accident on the Machen to Newport Road.</p> <p><b>RESOLVED:</b> to undertake a consultation with residents on road markings painted onto the Road to slow users.</p> <p>i. KH: Verbal update provided. KH organised and undertook a Waterloo litter pick which was responded to very positively on social media and within the community.</p> <p>ii. FOI to CCBC re Waterloo developer responded to KH needs time to go through the response but will update next meeting.</p> <p>iii. Support for 1864 Rights of way and benefits to the local business were positive. A Grant drawn down from the Caerphilly Landscape Partnership project has been agreed where the work to improve the access and tackle invasive species along the route will commence in due course.</p>	<p><b>JG</b></p> <p><b>RHJ</b></p> <p><b>KH</b></p>

	<p>iv. Rudry Parish Hall &amp; Social Centre (RPHSC) committee are still not responding to KH and DWR CC re our position on the Board as Trustee and the committee.</p> <p><b>RESOLVED:</b> RS to compile formal letter again to RPHSC seeking to inform us of the dates of meetings so that KH may attend as Trustee and Committee member and for them to provide information so that DWR cc can contribute to the Charity, its community and fulfil its responsibility as set out in the Charity's Governing Document.</p> <p>v. MG: Provided a verbal update on the progress of the 'Lest we forget' history project being promoted on social media and Website about local people who lost their lives through WWI &amp; WWII.</p> <p>vi. Rudry Primary school are now using the Beehive again and have received more bees from Sirhowy Valley Honeybee Co.</p> <p>vii. MM: Provided a verbal update on the Local Places for Nature project for the green in Draethen.</p> <p>viii. MR: Provided a verbal update on the request for additional bins by the Hollybush Public House and by 'the beach' at Draethen. The Beach is Newport side where we have no powers but a good opportunity to discuss a collaboration with Graig Community Council. MR would contact Environmental services re the overflowing bins at the Hollybush</p>	<p><b>RS</b></p> <p><b>MR</b></p>
<b>129/21</b>	<b>Antisocial behaviour affecting our wards</b>	
	There's been a 62% reduction in off road bike calls to Police. The problem still remains and is ongoing. Public asked to continue reporting to 101.	
<b>130/21</b>	<b>Flooding issues</b>	
	To be deferred to next meeting for KH to review the FOI received from CCBC	<b>KH</b>
<b>131/21</b>	<b>Traffic Calming measures</b>	
	Traffic issues Discussed as per Members reports item to remain on agenda for next meeting	<b>RHJ</b>
<b>132/21</b>	<b>To agree agenda items for next meeting</b>	
	Flooding Waterloo, Traffic calming through the villages	
<b>133/21</b>	<b>To agree the date and time of the next Full Council Meeting</b>	
	30 <sup>th</sup> September 2021 at 19:00	
	SPJ thanked everyone for their contribution and closed the meeting at: 21.01	

Minutes produced by: Clerk Ruth Scantlebury

Signed by Chair of Council/Meeting:	
Dated:	Print Name: Cllr Sarah Parks-Jones