Clerk to the Community Council Rudry Parish Hall Rudry CF83 3EH

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CYNGOR CYMUNEDOL DRAETHEN, WATERLOO A RYHDRI DRAETHEN, WATERLOO & RUDRY COMMUNITY COUNCIL (DWR CC) MINUTES OF THE ORDINARY COUNCIL MEETING

Due to the COVID-19 Pandemic, this meeting was held remotely and consequently because of these exceptional circumstances the meeting was open to the public and press via remote online video conference

The meeting was held on Thursday, 29^h July 2021 at 19:00 p.m.

The mee	ting commend	ced at 19.00				
Councillors Present:		Sarah Parks-Jones (SPJ) - Chair	Milena Morgan (MM)			
		Kayleigh Hayes (KH)	Kevin Stanworth (KS)			
		Rob Heaton-Jones (RHJ)	Jayne Garland (JG) - Vice Chair			
		Mike Garland (MG)	Martyn Rich (MR)			
Minute taker:		Ruth Scantlebury (RS)				
		No press or members of the public	were in attendance			
Min Ref				Action		
119/21	To note members' attendance and to receive apologies for absence					
	Cllr TH sent apologies; these were accepted by Council. SPJ welcomed					
	everyone to the meeting and asked for everyone to introduce themselves.					
120/21	To receive Declarations and Register of Interest					
		eclarations and Register of Interest.				
	reminded of their personal responsibility to declare any personal and/or					
	prejudicial interest(s) in respect of any item of business on this agenda in					
	accordance with the Local Government Act 2000, the Council's Constitution					
	and the Code of Conduct for Councillors and Clerk. None noted.					
121/21	To note the minutes of the Annual Meeting of 27th May 2021 and					
	approve the	minutes of the Ordinary Full Cou	ncil meeting held on 27 TH			
	May 2021					
	RESOLVED: Minutes of the Ordinary Council Meeting of the 27 th May 2021					
	were approved with an amend to item 113/21 where the Defib at Rudry could					
	be added to a database and connected to an app to identify its location.		RS			
122/21	Matters Arising					
	RESOLVED:	SPJ become part of the Staff Comr	nittee and KH step back.			
	Ref item 107	/21 KH put forward 'Dealing with un	acceptable actions Policy'. It			
	was discussed by Council and agreed by all Members to adopt the policy.					
	RESOLVED:	to adopt 'Dealing with Unacceptable	e Actions Policy.	RS		
123/21	Finance					
	RESOLVED:	to ratify payment statements & pay	ments to creditors			
		to ratify Bank Statement.				
	RESOLVED: to ratify the financial report RESOLVED: to ratify Reconciliation NOTED: CIL payment was received into account end of June 2021. Table					
		CBC for CIL infrastructure money us				
	2x CHQS for	Signing for payment One Voice Wa	les and Boverton Nurseries	JG/KS		

124/21	To receive planning applications		
	21/0542/FULL, 21/0713/FULL, 21/0631/CLEU, 21/0666/TCA, 21/0715/FULL		
	21/0299/OUT, 21/0728/FULL, 21/0712/FULL Noted nothing further to add		
	than has already been provided to CCBC		
125/21	Correspondence		
	i. ENF/21/0095, Discussed where residents had sent in numerous complaints to DWR CC. Members to reiterate DWRCC has no powers in this area other than to field information to CCBC Officers and their respective departments, listen to issues and seek to ensure compliance or enforcement by CCBC officers if breaches of compliance occur. Residents were advised to keep a log to submit to CCBC if noncompliance or nuisances occurred. The current situation stands where both the glamping and the siting of the caravan constitutes a material change of use of the land. Further, this change of use has exceeded the relevant permitted development limits. Therefore, the requirement for planning permission from the Local Planning Authority (LPA) has been triggered and the development is currently unauthorised. Investigations have also revealed other issues that will require further consideration from the LPA. The developer has been provided with an initial compliance period of 28 days from 20th May.		
	ii. In view of the negative response to DWR CC notifying and acknowledging these types of complaints on social media where DWR CC has no powers to resolve it was discussed and agreed to change the FaceBook Group Page activity to information 'outward only', removing two way engagement as DWR CC did not have the resources to respond immediately to issues and left unchallenged could present a negative image for DWR CC. RESOLVED: to change DWR CC FaceBook Page to 'info outward' only and review impact after 6 months.	JG/KH/ SPJ	
126/21	To receive Chair's announcements		
	SPJ formally welcomed the new Clerk RS and new Member MR to the meeting. The Calor fund for the slide in Draethen has achieved finalist status gaining £500 towards the project therefore we are now awaiting news of the top 11 winners who will each receive £5000 towards their projects. The outcome will be announced the first week in August. SPJ & JG met with Graig CC to look at collaborative activity. We share a border with them at Draethen Bridge. Graig CC were very enthusiastic and welcomed our approach, to discuss further joint ventures ideas welcome. SPJ & JG attended the Regional OVW meeting where the Local Places for Nature fund was available that DWRCC drew down last year. The local rep for Caerphilly Erika Dixon (ED) spoke about the types of acceptable projects and that they were also featuring Nesting Willow tit webcams as these birds were in serious decline. JG said she had spoken to ED about signs for Adders and MM was putting in an application for Draethen.	SPJ/JG	
	SPJ updated Members on the Litter Pick and clearing prior to the drystone wall repair in Rudry Car Park. Gruelling job but everyone agreed it looks great now the wall has been repaired. JG put up 'No Fly-tipping' signs to	JG	

	deter offenders. Will put another up across the road as this is also a hotspot			
127/21	for repeat offenders of fly-tipping. Financial Assistance and Grants			
121/21	In response to St James Church PCC. The application outcome last meeting was to recommend a sustainable approach preferred rather than a regular revenue grant application from St James PCC each year. However, this was rejected by St James PCC on the grounds of human resource and storage. It was further discussed and agreed to offer £500 on receipt of a paid invoice of their contractor for the contribution to services of grass cutting for the Church grounds.			
	RESOLVED: RS to respond to St James PCC representative with DWR CC offer and that St James PCC, if accepting, recognise DWR CC support in			
	their newsletter and any marketing material.			
128/21	Members reports			
	 i. JG: Report provided however JG provided a further update on the Bridges at Draethen, Nant Tir Jenkins and Michaelston y Fedw. CBBC Officer advised contractor was to provide a 'working at height' report prior to commencement of works which he hoped would be within the next week. He also advised each Bridge repair may require a 5 day road closure or disturbance to road users in traffic control during works. The Priority order for works would be Draethen, Michaelston y Fedw and then Nant Tir Jenkins. ii. The Draethen Phone Box upgrade and relocation has now made further progress with CCBC and their legal team. Therefore, the refurbishment of the Box needs to move a pace. Previously it was agreed to remove, refurbish and reinstall the original phone box however it was more cost effective to purchase a newly manufactured K6 Box and install. Then the original box could be either be refurbed and relocated elsewhere at a later date or sold to recover costs. Council discussed the options and agreed to vary the original agreement to now procure a newly manufactured K6 Phone box to install a battery defibrillator which would be far more cost effective and expedient than the original option. RESOLVED: Procure K6 Phone Box for Draethen. 	JG		
	 iii. RHJ: Report provided however provided a further update on recent traffic issues in Waterloo and the recent accident on the Machen to Newport Road. RESOLVED: to undertake a consultation with residents on road markings 	RHJ		
	i. KH: Verbal update provided. KH organised and undertook a Waterloo litter pick which was responded to very positively on social media and			
	within the community. ii. FOI to CCBC re Waterloo developer responded to KH needs time to go through the response but will update next meeting. iii. Support for 1864 Rights of way and benefits to the local business were positive. A Grant drawn down from the Caerphilly Landscape Partnership project has been agreed where the work to improve the access and tackle invasive species along the route will commence in due course.	КН		

	 iv. Rudry Parish Hall & Social Centre (RPHSC) committee are still not responding to KH and DWR CC re our position on the Board as Trustee and the committee. RESOLVED: RS to compile formal letter again to RPHSC seeking to inform us of the dates of meetings so that KH may attend as Trustee and Committee member and for them to provide information so that DWR cc can contribute to the Charity, its community and fulfil its responsibility as set out in the Charity's Governing Document. 	RS	
	 v. MG: Provided a verbal update on the progress of the 'Lest we forget' history project being promoted on social media and Website about local people who lost their lives through WWI & WWII. vi. Rudry Primary school are now using the Beehive again and have received more bees from Sirhowy Valley Honeybee Co. 		
	vii. MM: Provided a verbal update on the Local Places for Nature project for the green in Draethen.		
	viii. MR: Provided a verbal update on the request for additional bins by the Hollybush Public House and by 'the beach' at Draethen. The Beach is Newport side where we have no powers but a good opportunity to discuss a collaboration with Graig Community Council. MR would contact Environmental services re the overflowing bins at the Hollybush	MR	
129/21	Antisocial behaviour affecting our wards		
	There's been a 62% reduction in off road bike calls to Police. The problem still remains and is ongoing. Public asked to continue reporting to 101.		
130/21	Flooding issues		
	To be deferred to next meeting for KH to review the FOI received from CCBC		
131/21	Traffic Calming measures		
	Traffic issues Discussed as per Members reports item to remain on agenda	RHJ	
400/04	for next meeting		
132/21	To agree agenda items for next meeting		
400/04	Flooding Waterloo, Traffic calming through the villages		
133/21	To agree the date and time of the next Full Council Meeting		
	30 th September 2021 at 19:00		
	SPJ thanked everyone for their contribution and closed the meeting at: 21.01		

Minutes produced by: Clerk Ruth Scantlebury

Signed by Chair of Council/Meeting:		
Dated:	Print Name:	Cllr Sarah Parks-Jones