

CYNGOR CYMUNEDOL DRAETHEN, WATERLOO A RYHDRI

DRAETHEN, WATERLOO & RUDRY COMMUNITY COUNCIL (DWR CC)

MINUTES OF THE ORDINARY COUNCIL MEETING

Due to the COVID-19 Pandemic, this meeting was held remotely and consequently because of these exceptional circumstances the meeting was open to the public and press via remote online video conference

The meeting was held on Thursday, 27th May 2021 at 19:00 p.m.

The meeting commenced at 19.00

Councillors Present:	Sarah Parks-Jones (SPJ) - Chair Kayleigh Hayes (KH) Rob Heaton-Jones (RHJ)	Milena Morgan (MM) Kevin Stambrook (KS) Jayne Garland (JG) Vice Chair
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Min Ref		Action
103/21	To note members' attendance and to receive apologies for absence	
	Apologies received from and Cllr's Mike Garland and Terry Hall. There were no members of the press or public in attendance. DWR CC newly elected Chair SPJ welcomed everyone to the meeting.	
104/21	To receive Declarations and Register of Interest	
	To receive Declarations and Register of Interest. Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for Councillors and Clerk. None noted.	
105/21	Motion to change order of agenda	
	It was RESOLVED to change items 3 & 4 of the Agenda so that Minutes and Matters arising are discussed before correspondence.	
106/21	To approve minutes of the Ordinary Full Council meeting held on 29TH April 2021 and discuss and agree matters arising	
	Minutes of the Ordinary Council Meeting of the 29 th April were approved with minor adjustments to correct typographical errors from SJP to SPJ and was then approved as an accurate record of the meeting.	
107/21	Matters Arising	
	(i) Llwyn Hir outdoor gym equipment. Members conducted a site visit at Penallta park. Equipment instructions were clear therefore it was agreed for DWRcc to pursue funding for an outdoor gym at Llwyn Hir.	JG
	(ii) Habitual and vexatious complaints and complainant's policy/procedure undergoing review therefore item deferred to next meeting.	KH
108/21	Correspondence	
	(i) Correspondence from Graig CC agreeing to meeting, for potential collaborative working due to joint responsibility of a number of bridges in our adjoining wards, suggesting attend their cc meeting of 9 th June.	SPJ & JG
	(ii) A Number of complaints received from residents in relation to noise and potential business non compliances of a local business. This information	

	has been provided to CCBC. Members will be assisting CCBC in their enquiries and where appropriate authorities have been linked into their investigations.	
109/21	Finance	
	<p>RESOLVED: to ratify payment statements & payments to creditors</p> <p>RESOLVED: to ratify Bank Statement.</p> <p>RESOLVED: to ratify the financial report</p> <p>RESOLVED: to ratify Reconciliation</p> <p>RESOLVED: To arrange signatures to ratify reconciliation document from Finance Committee. Finance Committee must meet face to face for 'wet' signatures for Audit EoY and final reconciliation 2020/21</p> <p>NOTED: CIL payment notification, payment to be made end of June 2021</p>	Fin Comm
110/21	To receive planning applications	
	<p>21/0277/FULL – noted no objections</p> <p>21/0327/FULL – noted no objections</p> <p>Glastir Woodland Creation Draethen Rhydygwern Lane ST2188:4130 noted and a very positive response to the proposed woodland creation.</p>	
111/21	To receive Chair's announcements	
	Electoral Services received a call for an Election from 10 electors within the Rhydygwern ward. Electoral Services advised the cost would be considerably less as there was only one candidate who was uncontested therefore Electoral Services will let us know how much needs to come from our budget within the next few weeks. Therefore, Martyn Graham Rich of Plumtree Cottage, Draethen has been elected unopposed. Chair will need to obtain Members signed Declaration of Acceptance of Office and the Member will then be able to take up their post as a Member for Rhydygwern Ward at our next meeting.	SPJ /JG
112/21	Financial Assistance and Grants	
	St James Church, Rudry application outcome recommended by Finance Committee. It was discussed and a sustainable approach was preferred rather than a regular grant each year. The purchase of equipment that would allow the activity to be undertaken by community as an event with DWRcc to engage and support community in its historical place. Finance Committee will contact the applicant to discuss outcome.	TH/ SPJ/ RHJ
113/21	Members reports	
	<p>(i) RHJ: Defibrillator to be installed at the Waterloo phone box 7th June. There is an App available which tells you where all Defibs are Nationally and in your local area. DWRcc Defib placed outside the Parish Hall can be connected to this database for its location. Training may now take place. Need to decide in what format virtual or physical and coordinate it.</p> <p>(ii) MM: Draethen My-Fi has reached the Michaelston-y-Fedw Bridge. There was a meeting with SPJ and JG with the Members of Michaelston-Y-Fedw Community Council Members GD and DS about the potential of CCTV surveillance in Draethen through a Community Interest Company of My-Fi. The DCG asked if DWRcc might consider being the data controller and processor for this in the Draethen area. It raised concerns over Governance and compliance with RIPA and other legal requirements. Although potential funding would come from My-Fi, further enquiries would need to be made for DWRcc to be happy to be involved as data controller in this initiative.</p> <p>(iii) KH: Flooding at and around Cray Valley site. The land is managed by Savilles. There are issues around the security of the boundary access</p>	<p>RHJ KH</p> <p>SPJ JG</p>

	<p>and safety of the ponds. Therefore, trespass is an issue on safety grounds. A Motion was put to Council to write a FOI to both CCBC and NRW about this issue. It was RESOLVED to send an FOI to NRW and CCBC</p> <p>(iv) Litter pick planned for Waterloo for the 5th June 2021. Kit to Waterloo before 5th June the oversight of the land and what is being done to protect residents from pollution and Flooding.</p> <p>(v) KS: There is concern the illegal ORBs are at 'loggerheads' with the mountain bikers due to their illegal use of the Mountain bikers jumps set up by Coed Parc y Van. This needs reporting to Gwent Police and monitoring closely.</p> <p>(vi) JG: Staff Committee undertaking interview for Clerk post recruitment. Two applications received and invited for interview, date 31st May 2021.</p> <p>(vii) Rudry village stepover (Box type) at Garth Lane DWRcc need to obtain from residents and submit PRow. Gwent Police will send their evidence to support it.</p> <p>(viii) Litter Pick planned for Bank Holiday Monday in Rudry Village and on Rudry Common. DWRcc Risk assessment and insurance cover undertaken and in place.</p> <p>(ix) Local Places for Nature fund is available not just for Community Councils but also Schools particularly where there is no playing field. JG passed on criteria and project spec to Rudry Primary School for RHJ to follow up.</p> <p>(x) MG: History project progressing. MG/Neil Patrick collaboration.</p>	<p>KH</p> <p>KH JG</p> <p>KS</p> <p>JG</p> <p>JG</p> <p>JG/MG</p> <p>RHJ</p> <p>MG</p>
114/21	Antisocial behaviour affecting our wards	
	<p>There was a meeting with John McDonnell of Gwent Police about off road bikes (ORBs). The strategy for receiving intelligence on ORB users is working well so could we further promote this aspect in tackling the antisocial behaviour. There will be another Op Harley in the coming months. DWRcc will continue to work with The Caerphilly Landscape Partnership project to continue to tackle the issues of deliberate fires/flytipping/litter/illegal ORBs. RESOLVED: to keep the item as a regular agenda item going forward.</p>	JG
115/21	Flooding issues	
	Deferred to next meeting	
116/21	Traffic Calming measures	
	Deferred to next meeting	
117/21	To agree agenda items for next meeting	
	Flooding and Land at Waterloo. Traffic Calming measures	
118/21	To agree the date and time of the next Full Council Meeting	
	29 th July 2021 at 19:00	
	Meeting Closed at : 20.41	

Minutes produced by: Acting Clerk Cllr Jayne Garland

Signed by Chair of Council/Meeting:	
Dated:	Print Name: Cllr Sarah Parks-Jones