

Clerk to the Community Council
Email: clerk@dwrccouncil.co.uk
Website: www.dwrccouncil.co.uk
June 2022



NOTICE OF ORDINARY FULL COUNCIL MEETING THURSDAY, 30th June 2022 at 19:00

To: The Chair and Members of Draethen, Waterloo & Rudry Community Council

Dear Chair/Councillors

You are summoned to attend the Ordinary Council Meeting of Draethen, Waterloo & Rudry Community Council to be held on 30th June 2022 at 7pm. The meeting will be held by remote video conference in accordance with the IMPLEMENTATION OF THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 and current COVID restrictions. The public may observe but may not intervene unless they have a pre-arranged item on the agenda.

A link to access the meeting will be emailed to Members. *In line with legislation, community council meetings are open to members of the public and press to attend. Please contact the clerk via email in advance to request joining instructions. Members of the press and public can attend on an observation basis only and are not permitted to speak during the meeting.* The business to be transacted is set out in the agenda below.

Jayne Garland - Clerk RFO to the Council

AGENDA

Police Report

1. To note members' attendance and to receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record forms part of the minutes of the meeting.

2. To receive Declarations and Register of Interest

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Clerk.

3 To approve minutes and discuss matters arising from

- (i) Full Ordinary Council Meeting of 31st March 2022 and the matters arising
- (ii) To note the minutes of the Annual Meeting 19th May 2022

4 Finance

- (i) To Approve the completed Internal Audit of the Annual Return
- (ii) To receive, confirm and ratify balance of funds and payments
- (iii) To receive and ratify reconciliation of Bank Statement
- (iv) To ratify income payments of Precept and HMRC VAT Return
- (v) To procure the equipment to enable hybrid meetings £859.15 + vat + delivery
- (vi) Procure the base/floor for the Draethen Phone box £115 + vat and delivery.
- (vii) To procure a defibrillator (no power solution). £2205 + vat, and delivery of £25.
- (viii) CHT Annual support for the new site = £165 pa + vat (we have this for our existing site)
- (ix) Agree future of existing old K6
- (x) Events Gazebo branded £2,000
- (xi) Exp claim £47.63 + £26.57 + £35.00 + £26.00 + £12.83 Tot £148.03

5. Casual Vacancy & Co-opted Positions to Council

- (i) Discuss whether to allow extension of signing declaration of acceptance of office.
- (ii) Expressions of interest from Martin Winfield for vacant position

6. Correspondence

- (i) Correspondence
- (ii) Notice of CIL

7. Chairs update

8. Planning for consideration

9. To appoint Members to serve as representatives of the Community Council on the following outside bodies and internal committees:-

- (i) Town & Community Council's Liaison Committee
- (ii) Town & Community Council's Joint Liaison Committee
- (iii) One Voice Wales RCT/Merthyr/Caerphilly Area Committee
- (iv) Minor Authority Representative on the Board of Governors Rudry Primary School
- (v) To act as DWRcc's representative on Rudry Parish Hall Board as outlined in the Charities Governing Document for Rudry Parish Hall and Social Centre
- (vi) To appoint representative to Aneurin Bevan Health Board

Internal Committees

- (vii) Finance
- (viii) Planning & CIL
- (ix) Communications
- (x) Staff

10. Grants and Financial assistance

- (i) A donation of £500 to the Machen show.

11. Training Plan

Community and town councils have a duty under section 67 of the [Local Government and Elections \(Wales\) Act 2021](#) to consider training for councillors and community council staff from 5 May 2022

12. MOTION that DWRCC write to CCBC requesting that it makes a Public Spaces Protection Order under Section 59 of the *Anti-social Behaviour, Crime and Policing Act 2014* to prevent trail hunting and the exercising of hunt hounds at any time on Rudry Common.

13. MOTION to seek permission from CCBC Highways to replace roadside wooden planter for replanting

14. Exempt items

15. To confirm date & time of the next Council Meeting as published on Website.

Whilst the press and public may not intervene when the Council is in session, public may wish to speak in a pre-agreed item in the Ordinary Meeting to inform Council of their views on something they may wish to bring to Council's attention, or they may just wish to attend as an observer. To do any of these please make contact via the DWR cc Clerk email address at clerk@dwrccouncil.co.uk. This will enable us to provide an appropriate zoom link for the meeting(s) and details on how to join. It is required, as stated in our standing orders, individual representations should be no longer than two minutes. Please note the Community Council records its meetings and by choosing to attend you give your consent to these recordings. These recordings are used to aid the compilation of the minutes of the meeting which are then published on our website. Public attendees are asked to switch off their microphones and cameras unless invited to speak by the Chairperson, you will still be able to hear and see everything in the open meeting.