

Acting Clerk to the Community Council  
Draethen Waterloo & Rudry Community Council  
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**23<sup>rd</sup> April 2021**

To: The Members of Draethen, Waterloo & Rudry Community Council

Dear Councillors

The next Ordinary Full Council Meeting of Draethen, Waterloo & Rudry Community Council will be held at **18:30** on **Thursday, 29<sup>th</sup> April 2021**. The meeting will be held by remote video conference in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

***Please note that due to the Covid-19 restrictions and procedures this meeting is being held remotely. Consequently, because of the exceptional circumstances it will not be practical to include the public nor press.***

A link to access the remote meeting will be emailed to Members.

The business to be transacted is set out in the agenda below.

Yours sincerely

Jayne Garland - Chair

## **AGENDA**

### **Police Report**

- 1. To note members' attendance and to receive apologies for absence**  
*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to notify the Clerk.*
- 2. To receive Declarations and Register of Interest**  
*Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Clerk.*
- 3. To approve minutes and discuss matters arising from the Full Council Meeting held 25<sup>th</sup> March 2021**

#### **4. Correspondence**

- (i) Local Authorities (Executive Arrangements) (Decisions, Documents and Meetings) (Wales) (Amendment) Regulations 2021, to apply from 1 May 2021
- (ii) Correspondence received
- (iii) OVW Membership renewal

#### **5. Finance**

- (i) Audit End of Year Accounts
- (ii) Ratify the Financial Report
  - Reconciliation: To receive, confirm and ratify reconciliation document*
  - Payments to creditors: To confirm and ratify payments*
  - Statements: To ratify Bank statement.*
  - Financial Report: To ratify Financial Report*

#### **6. To receive Planning Applications for consideration**

- (i) 21/0295/FULL
- (ii) 21/0296/LBC
- (iii) 21/0321/TCA

#### **7. Chairs Report**

- (i) Recruitment update
- (ii) Notify Annual Meeting for May 2021

#### **8. To notify Members of By Election for the Rhydygwern Ward**

#### **9. Policy (Habitual and vexatious complaints)**

#### **10. Financial assistance & grants**

#### **11. Members reports**

#### **12. To discuss the potential of allotments in Draethen**

#### **13. To discuss flooding issues from the Cray Valley site in Waterloo**

#### **14. To discuss traffic calming measures in Waterloo**

#### **15. To agree items to be discussed at next meeting**

#### **16. To agree the date and time of the next Full Council Meeting**

**Close**

**HOW WE WILL USE YOUR INFORMATION** Those individuals that attend Community Council meetings to speak/give evidence will be named in the minutes of that meeting. Sometimes this will include their place of employment or business and opinions expressed. Minutes of meetings including details of speakers will be publicly available to all via the Council web site at [www.dwrcouncil.co.uk](http://www.dwrcouncil.co.uk) except for discussions involving confidential or exempt items. You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed. For further information on how we process your information and your rights please view the Council's Privacy Notice on our website <http://www.dwrcouncil.co.uk> or contact the Clerk to the Council by email at [clerk@dwrcouncil.co.uk](mailto:clerk@dwrcouncil.co.uk)