

Clerk to the Community Council
Email: clerk@dwrCouncil.co.uk
Website: www.dwrCouncil.co.uk



19th March 2021

To: The Members of Draethen, Waterloo & Rudry Community Council

Dear Councillors

The next Ordinary Full Council Meeting of Draethen, Waterloo & Rudry Community Council will be held at **18:30** on **Thursday, 25th March 2021**. The meeting will be held by remote video conference in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

Please note that due to the Covid-19 restrictions and procedures this meeting is being held remotely. Consequently, because of the exceptional circumstances it will not be practical to include the public nor press.

A link to access the meeting will be emailed to Members.

The business to be transacted is set out in the agenda below.

Yours sincerely

Jayne Garland - Chair

AGENDA

- 1. To note members' attendance and to receive apologies for absence**
Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.
- 2. To receive Declarations and Register of Interest**
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Clerk.
- 3. To approve minutes and discuss any matters arising from the Extraordinary Council meeting held on 16th February 2021**
- 4. To approve minutes and discuss any matters arising from the Full Council meeting held on 25th February 2021**

5. To Ratify the Financial Report

To appoint intermediate Clerk & RFO

Reconciliation: To receive, confirm and ratify reconciliation document

Payments to creditors: To confirm and ratify payments

Statements: To ratify Bank statement.

To agree the Terms of Reference for the External Auditor

6. To receive Planning Applications for consideration

7. Chairs Report

Outstanding and new correspondence

Recruitment

8. To discuss and agree Casual Vacancy & Co-option

9. Financial assistance & grants

Financial assistance for litter picking equipment

Financial assistance for tree planting and Draethen park

10. Members reports

11. To discuss Public Rights of Way updates

12. To discuss Waterloo highways and signage

13. To agree items to be discussed at next meeting

14. To agree the date and time of the next Council Meeting

Close

HOW WE WILL USE YOUR INFORMATION Those individuals that attend Community Council meetings to speak/give evidence will be named in the minutes of that meeting. Sometimes this will include their place of employment or business and opinions expressed. Minutes of meetings including details of speakers will be publicly available to all via the Council web site at www.dwrcouncil.co.uk except for discussions involving confidential or exempt items. You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed. For further information on how we process your information and your rights please view the Council's Privacy Notice on our website <http://www.dwrcouncil.co.uk> or contact the Clerk to the Council by email at clerk@dwrcouncil.co.uk