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To: The Chair and Members of Draethen, Waterloo & Rudry Community Council

Dear Chair/Councillors

The next Ordinary Full Council Meeting of Draethen, Waterloo & Rudry Community Council will be held on **Thursday, 1<sup>st</sup> October 2020 at 6.30 pm**. The meeting will be held by remote video conference in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

**Please note that due to the Covid-19 restrictions and procedures this meeting will be held remotely. Consequently, because of the exceptional circumstances it will not be practical to include the public nor press.**

A link to access the meeting will be emailed to Members on 30<sup>th</sup> September.

The business to be transacted is set out in the agenda below.

Yours sincerely

**Val Steel**

**Clerk to the Council / Proper Officer**

- 1. To note members' attendance and to receive apologies for absence**  
*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.*
- 2. To receive Declarations and Register of Interest**  
*Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Clerk.*
- 3. To approve minutes of the Council meeting held on 12<sup>th</sup> August 2020**
- 4. To discuss Matters Arising**

5. **To Ratify the Financial Report**  
**Balance of Funds:** To receive, confirm and approve 'Balance of Funds' document  
**Bank Statements:** To receive, confirm and approve Bank Statements  
**Reconciliation:** To receive, confirm and approve reconciliation document  
**Income:** To receive, confirm and approve income from CCBC 2<sup>nd</sup> half of Precept £7,500 received on 28<sup>th</sup> August 2020  
**Payments to creditors:** To confirm and approve payments
6. **To discuss and approve payment to an individual for the purchase of flowers for Draethen**
7. **To receive and discuss Planning Applications**  
Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date
8. **To receive Chair's announcements**
9. **To receive Clerk's Report and Correspondence**
10. **To receive Councillor reports**
11. **To receive and discuss Project & New Project Summaries and determine who is the lead Councillor for each project – item 121/20 deferred from 12<sup>th</sup> August 2020 meeting**
12. **To discuss and agree which Members will be involved on the Committee to develop a DWR CC Newsletter**
13. **To discuss and agree the 2020 Royal British Legion Poppy Appeal purchase of wreaths/crosses/posies**
14. **To discuss Place Planning**
15. **To discuss traffic calming measures at Waterloo and agree the way forward**
16. **To discuss highway safety and agree the way forward**
17. **To discuss fly tipping and litter solutions and agree the way forward**
18. **To agree items to be discussed at next meeting**
19. **To agree the date and time of the next Council Meeting**

**HOW WE WILL USE YOUR INFORMATION** Those individuals that attend Community Council meetings to speak/give evidence will be named in the minutes of that meeting. Sometimes this will include their place of employment or business and opinions expressed. Minutes of meetings including details of speakers will be publicly available to all via the Council web site at [www.dwrcouncil.co.uk](http://www.dwrcouncil.co.uk) except for discussions involving confidential or exempt items.

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