

Acting Clerk to the Community Council
Email: clerk@dwrccouncil.co.uk
Website: www.dwrccouncil.co.uk
Date 9th February 2022



**NOTICE OF EXTRAORDINARY COUNCIL MEETING
TUESDAY, 15th February 2022 at 6:30 P.M.**

To: The Chair and Members of Draethen, Waterloo & Rudry Community Council

Dear Chair/Councillors

You are summoned to attend the Extraordinary Council Meeting of Draethen, Waterloo & Rudry Community Council to be held on **Tuesday, 15th February 2022 at 6.30 pm.** The meeting will be held by remote video conference in accordance with the IMPLEMENTATION OF THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 and current COVID restrictions. The public may observe but may not intervene unless they have a pre-arranged item on the agenda.

A link to access the meeting will be emailed to Members and posted for the public to attend prior to the meeting. The business to be transacted is set out in the agenda below.

AGENDA

- 1. To note members' attendance and to receive apologies for absence**
Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record forms part of the minutes of the meeting.
- 2. To receive Declarations and Register of Interest**
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Clerk.
- 3 Recruitment of Clerk & RFO for DWRCC**

Whilst the press and public may not intervene when the Council is in session, public may wish to speak in a pre-agreed item in the Ordinary Meeting to inform Council of your views on something you may wish to bring to Council's attention, or you may just wish to attend as an observer. To do any of these please make contact via the DWR cc Clerk email address at clerk@dwrccouncil.co.uk. This will enable us to provide an appropriate zoom link for the meeting(s) and details on how to join. It is required, as stated in our standing orders, individual representations should be no longer than two minutes. Please note the Community Council records its meetings and by choosing to attend you give your consent to these recordings. These recordings are used to aid the compilation of the minutes of the meeting which are then published on our website. Public attendees are asked to switch off their microphones and cameras unless you are invited to speak by the Chairperson, you will still be able to hear and see everything in the open meeting.

HOW WE WILL USE YOUR INFORMATION Those individuals that attend Community Council meetings to speak/give evidence will be named in the minutes of that meeting. Sometimes this will include their place of employment or business and opinions expressed. Minutes of meetings including details of speakers will be publicly available to all via the Council web site at www.dwrccouncil.co.uk except for discussions involving confidential or exempt items. You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed. For further information on how we process your information, and your rights please view the Council's Privacy Notice on our website <http://www.dwrccouncil.co.uk> or contact the Clerk to the Council by email at clerk@dwrccouncil.co.uk