



Draethen Waterloo Rudry

community council

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**CYNGOR CYMUNED RHYDRI
DRAETHEN, WATERLOO & RUDRY
COMMUNITY COUNCIL**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING AT THE PARISH HALL
on WEDNESDAY 31st OCTOBER 2018, AT 19:00**

Present: Community Councillors:
Messrs: Mike Garland & Kevin Stanworth.
Mesdames; Jayne Garland

Apologies: Councillors Terry Hall.
(None received from Cllr Joe Farace).

Acting Clerk/RPO: Mr Brian Hancock

Members of the Public: Messrs Gareth Pratt
Co Cllrs Phil Bevan & Lindsay Whittle.
Mesdames: Kate Briscoe & Co Cllr Barbara Jones.

19. Opening and Welcome

The Acting Clerk opened the Meeting at 19:00 with a welcome and explained the first item was to elect a Meeting Chair, as it had previously agreed to elect the Council Chair when the Council had more Members, which is anticipated at the November meeting.

The Clerk asked for nominations from the three Councillors for a Meeting Chair. Cllr Kevin Stanworth proposed Cllr Jayne Garland and this was seconded by Cllr Mike Garland. No other nominations were received and by agreement Cllr Jayne Garland assumed the Chair.

20. Apologies

Those received are noted above.

21. Declarations of interest

None received.

22. Councillor Vacancies

The Clerk reported that 3 expressions of interest had been received for the vacant positions before the published 10 Oct 18 closing date:

Mr Paul Bradbury: The clerk read out Mr Bradbury's letter; spending most of his younger in Waterloo/Rudry, attended Rudry and Machen Junior Schools. Currently live in Rudry Close, CF83. An original member of Caerffili Town Council when it was formed in 1984 and served until leaving the area in the 90's Served as Town Mayor in 1986 at 23 years old. Proposed by Cllr Jayne Garland for Waterloo, seconded by Cllr Kevin Stanworth and elected unanimously through a show of hands.

Mrs Kathryn Butcher: resident of Waterloo of 16 years with 30 years experience in business, IT and financial service, retiring as a senior manager. Skilled to engage with people at all levels and facilitate meetings in various capacities. Proposed by Cllr Jayne Garland for Waterloo, seconded by Cllr Kevin Stanworth and elected unanimously through a show of hands.

Mr Ken Morgan: resident of Draethen for 16 years, retired four years having spent 20 years as a Lecturer at Ystrad Mynach College and teacher representative for Health & Safety. Held position of Chair of Ystrad Mynach Social Club for 15 years and served a spell Vice-chair of Senghenydd Rugby Club. Proposed by Cllr Kevin Stanworth for Draethen, seconded by Cllr Mike Garland, and elected unanimously through a show of hands.

This makes the Council up to eight Councillors. The Council agreed to re advertise again, at a later date.

The Chair advised that the Council will need to elect a formal Chair at the November meeting being the next full Council meeting since the resignation of former Chair Terry Hall.

23. Appoint an Interview Panel for appointment of Clerk

The Acting Clerk advised the need to interview for Clerk; originally two candidates, one has since withdrawn as their workload has changed. Therefore, the existing candidate would be need to be interviewed as soon as possible by Cllr Jayne Garland, and the Acting Clerk. Meeting Chair will ask one of the newer Councillors to assist at the next meeting. This panel would then recommend to Council after interview.

24. Finance and Payments

Reconciliation from last week. £42,369.79.

Payments due:

Storage and archive £80.00 direct debit. **Payment agreed by Council.** MG asked how long this would be for. Chair suggested it would be until we had a new Clerk or until the property stored within had been appropriately disposed. Clerk advised about meeting with Parish Hall Manager (Robin Howard) and that he had no use for any of the furniture in the DWR office. He advised that he was keen that the Council could use the room at a booked time and is keen to progress a positive relationship moving forward. The reduction of the office overhead has reduced our overheads to be in line with the Precept. Therefore, Business planning, project planning &, budgets are future urgent issues the Council need to deal with.

Final BT phone bill £222.24 received, Council **approved payment.** However, the cut off date was triggered too soon and an event in the Hall was without internet access. Consequently, a dongle was purchased at £29.99 and £25 for line to be reimbursed by BT. **Council agreed the action. FOLLOW UP BT REIMBURSEMENT**

Cheque signatures: a third signature was needed (2 out of 3 to sign) Cllr Stanworth was asked for further information from the bank to enable him to be a signatory.

Council agreed to pay £800 to St James Church for various works.

It was resolved to pay £800 the St James the Great Church under Powers Open Spaces Act 1906 Ss 9 and 10. Local Government Act 19972 s214. Parish Councils and Burial Authority (Misc Provision) Act 1970 s/ Local Government Act 1972 s 215

At 19:28 hours: The Acting Clerk left the room. Discussed out of pocket expenses amounting to £146.76. Proposed Cllr Jayne Garland and seconded by Cllr Stanworth

It was resolved to pay Brian Hancock £146.76.

The annual wreath for Remembrance Sunday was at a cost of £18.50

It was resolved. to pay £18.50 to RBL for the wreath

Lamppost Poppies, Cllr Mike Garland declared an interest. Council J Garland informed Council that she had purchased 30 event poppies for £105, for lampposts in Rudry, Waterloo and Draethen. Cllr J Garland had indicated she was happy to sponsor the Event poppies on behalf of the Council as their availability was limited and there was little time to arrange this between this Full Council meeting and the 11th November. Cllr Garland said she was more than happy to pay for the Poppies herself. **No reimbursement was required.**

The Council Photocopier was collected by digital systems and taken to storage at £65 plus vat; the account was in credit and covered this charge. **No additional payment required.**

25. The Chair closed the meeting at 19:39

Date of next meeting 29th November 2018

Minutes produced by Acting Clerk/RFO B.J.Hancock

Signed by Chair of Council/ Meeting.....Date: 29 Nov 2018