

Clerk to the Council
Rudry Village Hall
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Date 19th July 2017

Dear Councillor

I write to summons you to the forthcoming meeting of the Community Council at Rudry Village Hall on Tuesday, 25th July 2017 at **7.00pm**. The agenda is set out below.

Yours sincerely

H.L. Treherne
Clerk to the Council

Agenda - Council Meeting 25th July 2017

1. Apologies for absence
2. Police Report
3. Declarations of Interest
4. Minutes of last meeting
 - a. Matters arising
5. Chairman's report
6. Clerk's report
7. Correspondence
8. Finance
 - a. Review of financial regulations and governance
 - b. Budget & Business Plan
 - i. Activities
 - ii. Advertising (Web, Newsletter, FB)
 - c. Approval of financial update and bank reconciliation
 - d. Approval of transactions (including salaries & expenses)
 - e. Approval of grants
9. Risk assessment/management

10. Role of the Community Councillor
11. Review of standing orders
12. Setup of committees and terms of reference
13. HR issue
14. Community Council policies
15. Green plaque for Dr William Price
16. Newsletter
17. Planning
18. Report from Councillors
 - a. Rudry
 - b. Waterloo
 - c. Draethen
19. Items to be discussed at next meeting
20. To agree date of next meeting as Tuesday, 26th September 2017, to be held at Rudry Parish Hall, following the summer recess